

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 113  
JUNE 8, 2016 – WORK SESSION**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, June 8, 2016, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Richard M. Hannold, Chair**                    **Staff: Pam Dill**  
   **Jill Johnson, Member –Excused**  
   **Helen Price Johnson, Member**

**Staff Present:** Bill Oakes, Director, Steve Marx, Phil Cohen

**Others Present:** Elaine Marlow, Budget Director

Record @ 00:05

**Add-On**

**Subject/Description:** Bid Award

**Attachment:** none

**Information:** Bill Oakes recommended award of bid for slope stabilization projects at Harrington Lagoon Road, Beach Drive, and Possession Road to C Johnson Construction as the low bidder; \$277,973.80.

**Follow up:** Okay with Board.

**Surface Water**

**Subject/Description:** Columbia Beach Drive at Berg Road Outfall

**Attachment:** none

**Discussion:** No bids received for the project. Bidders noted reasons for not bidding were due to the project being over-regulated, under their price range and the cost of standby time.

The project is physically limited by daylight low tides, the limited window by Fish & Wildlife and the Corps as well as the need for a negative forage fish eggs test two days before the start of the project. Plan B is to work with Craig Decker Construction on a cost if the County supplies all materials and provides support. During the tidal window the contractor would take the materials and install them.

Bill requested Board approval for a Waiver of Competitive Solicitation.

**Follow up:** The Board supported a Waiver to move the project forward.

**Human Services  
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, June 8, 2016, at 9:13 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Richard M. Hannold, Chair**        **Staff: Pam Dill**  
   **Jill Johnson, Member - Excused**

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**Helen Price Johnson, Member**

**Staff Present:** Jackie Henderson, Director, Charlene Ray

**Others Present:** Elaine Marlow, Budget Director

Record @ 13:17

**Subject/Description: School Based Mental Health Program**

**Attachment:** Ltr from Jo Moccia, Superintendent, South Whidbey School District, to Charlene Ray/Proposal to North Sound Behavioral Health Organization (NSBHO)

**Discussion:** Island County currently provides 1.6 FTE school based mental health counselors for the South Whidbey District. The South Whidbey School District is proposing to use some of their Learning Assistance Program (LAP) funds to hire a .5 Case Manager to assist the school based counselors and increase the 1.6 FTE to 1.7 FTE.

Human Services will be discussing with the North Sound Behavioral Health Organization (NSBHO) a proposal to use Medicaid funds to hire a .6 clinician to work with students and families to provide more intense counseling services on site at South Whidbey schools. They will also be asking NSBHO for 2 mental health counselors for the Oak Harbor School District.

**Subject/Description: South Whidbey Collaboration**

**Attachment:** Proposal to North Sound Behavioral Health Organization

**Discussion:** Potential opportunity to rent some space from the South Whidbey School District to provide integrated services on South Whidbey. Human Services will be discuss with NSBHO contributing start-up costs and/or help with rent, etc.

**Facilities Department  
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, June 8, 2016, at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard Hannold, Chair  
Jill Johnson, Member – Excused  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Staff Present:** Larry Van Horn, Facilities Director

**Others Present:** Elaine Marlow, Budget Director, Sheriff Brown, Rick Felici

Record @ 34:05

**Subject/Description: Space planning update**

**Attachments:** Diagram

**Discussion:** Larry discussed the potential of moving WSU Extension out of the courthouse to the Christensen Building at 406 Main Street and allowing the Sheriff to expand into that space.

**Follow up:** The Board was in support of the concept. Larry will work out the details and bring back to a future work session.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 115  
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**Subject/Description:** Sale of truck to Fair Association

**Attachments:** yes

**Action Requested:** Approval to negotiate a sale to the Fair Association of a 1996 Ford Pickup.

**Follow up:** Okay with Board.

**Subject/Description:** Coupeville Campus Parking update

**Attachments:** Diagram

**Discussion:** Facilities is working on a strategy for parking. One of the first steps is to relocate the Commissioner's assigned vehicle to the previous mail parking spot on Center Street. This will allow for the 4<sup>th</sup> motor pool vehicle to move out of the loading zone.

**Follow up:** The Board was okay with the move for the short term but expressed some concern about taking up parking spaces for the public.

**Add-on**

**Subject/Description:** Historic County Courthouse Rehabilitation grant Program

**Attachment:** yes

**Action Requested:** Approval to move forward with application for a Historic County Courthouse Rehabilitation Grant due July 11, 2016.

**Follow up:** Okay with Board.

**Juvenile & Superior Court Services  
Summary Minutes**

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, June 8, 2016, at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

<b>County Commissioners:</b>	<b>Richard M. Hannold, Chair</b>	<b>Staff: Pam Dill</b>
	<b>Jill Johnson, Member - Excused</b>	
	<b>Helen Price Johnson, Member</b>	

**Staff Present:** Andrew Somers, Court Administrator

**Others Present:** Elaine Marlow, Budget Director

Record @ 59:34

**Subject/Description:** Treatment Sales Tax Advisory Committee Membership

**Attachment:**

**Action Requested:** Pulled.

**Follow up:**

**Subject/Description:** Island County Superior Court & DSHS

**Attachment:** Program Agreement

**Action Requested:** Approval of Program Agreement between DSHS and Island County for Court Commissioner's Services; Agreement #: 1663-67348; Term: 7/1/16-6/30/21; Amount: Fee for Service

**Follow up:** Okay with Board to move forward to a Tuesday consent agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 116  
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**Subject/Description:** 2017 Budget

**Attachment:**

**Discussion:** Superior Court improvements.

Jury Training Room – Smart TV to allow for PowerPoint presentations, jury training – 2016 Budget.

2017 Budget requests:

- Video conferencing from Superior Court to jail.
- Implement New Case Management System.
- New chairs in the jury boxes.

**Sheriff  
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, June 8, 2016 at 10:12 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair  
Jill Johnson, Member - Excused  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Staff Present:** Monica Felici

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:09:35

**Subject/Description:** Registered Sex Offenders Grant

**Attachment:** Interagency Agreement

**Action Requested:** Approval of Washington Association of Sheriff's & Police Chiefs – Registered Sex Offender Address Verification Grant; \$75,961.56.

**Follow-up:** Okay with full Board to move forward to a Tuesday agenda.

**Budget Director/GSA  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, June 8, 2016, at 10:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair  
Jill Johnson, Member - Excused  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Staff Present:** Elaine Marlow, Budget Director, Don Mason

Record @ 01:12:53

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 117  
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**Subject/Description:** District court revenues

**Attachment:** Memorandum dated 6/3/16 from Elaine Marlow to BOCC

**Discussion:** District Court revenues are trending significantly below budget. It is anticipated that revenue will be approximately \$162,000 less than budgeted. Combination of reasons, a decrease in the number of Washington State Patrol assigned to Whidbey Island resulting in a reduction in traffic infractions; court cases that have imposed new limitations on the ability for the courts to impose and collect legal financial obligations; reduced court filings in civil cases.

**Follow up:** Adjustment will come forward in a budget amendment.

**Add-On**

**Subject/Description:** Island County Jail/Juvenile Detention Center Inmate Health Care Provider

**Attachments:** none

**Discussion:** The contract agreement with the medical provider in the Jail expires on August 31, 2016. Elaine will meet with Sheriff Brown, Jose Briones and Andrew Somers on Friday to better understand the request for increased funding.

**Follow up:** Elaine will keep the Board informed.

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, June 8, 2016 at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

<b>County Commissioners:</b>	<b>Richard M. Hannold, Chair</b>	<b>Staff: Pam Dill</b>
	<b>Jill Johnson, Member - Excused</b>	
	<b>Helen Price Johnson, Member</b>	

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:26:00

**Subject/Description:** Resolution in the matter of a Countywide Order regarding Public Records Act Exemptions

**Attachment:** draft resolution

**Action Requested:** Move resolution forward for action on the Board's regular agenda.

**Follow up:** Okay with Board to move forward.

**Add-on**

**Subject/Description:** Lodging Tax Advisory Committee (LTAC)

**Attachment:** none

**Discussion:** A member of the LTAC has requested a report of the general ledger that funds the in/outs of the LTAC grant applications.

**Follow up:** Elaine Marlow will provide the Board a report on the financial statements for the 2% funds at the next work session.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 118**

## Long Range Planning

Work Session was held between the County Commissioners and the Planning Department on Wednesday, June 8, 2016 at 10:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners: Richard M. Hannold, Chair  
Jill Johnson, Member – Excused  
Helen Price Johnson, Member**

**Staff: Pam Dill**

**Staff Present: Keith Higman, Interim Director of Long Range Planning, Beckye Fry**

**Others Present: Elaine Marlow, Budget Director**

Record @ 01:34:50

**Subject/Description: Discussion and direction to staff regarding the Board's Findings of Fact on the Fish & Wildlife Habitat Conservation Areas, Part 2 items**

**Attachment:** none

**Action Requested:** The Board directed staff to work with the Prosecuting Attorney’s Office on draft Findings of Fact.

**Follow up:** Bring forward draft Findings of Fact to the next work session.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

Richard M. Hannold, Member

**Jill Johnson, Member**

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Helen Price Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board